

	Plan.	Dev.	Rec'd	Submittal Item
				SUBMITTALS FOR ZONING AND PRESKETCH PUBLIC HEARING
For a complete application these submittals are required with the application fees.		X		Zoning/Rezoning: AR3-9 AR10-34 AR35+ Other_____
	X	X		Zoning Application signed by landowners and (or) Agent w/Authorization Letter
				Presketch map for proposed development as listed in LUC 5302
		X		Proof of ownership: Title Commitment or Policy/Certificate of Ownership
		x		For land under 35 acres Exemption No. or proof of parcel origin prior to November of 1972.
				All Right of Ways must be proven out by survey and documentation
		X		Agent: Authorization from landowners for third party representation
		X		Subdivision Application with signature(s) of all land-owners
		X		Applicant sends information to adjacent land use owners and mineral owners Planning provides list of neighbors 15 days before each public hearing
		X		Septic Information: copies of current septic permits
		X		Domestic water. Letter from supplier, tap certificate, cistern or well permit. If wells are used return the Water Supply Information Summary with your application fees.
	X	X		Division of Water Resources form with supporting documentation, if wells are applicable.
		X		Proof that the Taxes have been paid.
X			Mineral Owners. Current names and addresses from the Assessors Office	
		X	Storm Water Permit required <input type="checkbox"/> Yes <input type="checkbox"/> No	
		X	CDOT access permit required <input type="checkbox"/> CDOT access permit not required but notified <input type="checkbox"/>	
			The bar separates items that are due before 1 st and 2 nd public hearings.	
			Planning may determine the below submittals are due at an earlier time or with start of any type of application. 5305 Pg. 60. Additional information may be required as stated in L.U.C.	
For a complete application these submittals are required with the application fees.		X		Sketch Plan is required at least 3 weeks before the development public hearing meeting. The following submittals may be required at the pre-sketch stage if determined by Planning Staff.
		X		Sketch plan as required in the LUC at 5302 CAD Drawing Submittal Requirement
		X		Geologic Investigation. Required on all moderate and major impact classifications
		X		Fire Hazards Plan. All development; plan must be signed off prior to accepting Mylar for final approval Include Preliminary Plat to Fire Hazards contractor for fire mitigation plan.
		X		Weed Control Plan. Must be in place before final signature by BOCC
		X		Restrictive Covenants are required. See Chapter 5: Section 1: 5101.3-General Design Guidelines
	X		PLANNING	Municipal Influence Zone: yes <input type="checkbox"/> no <input type="checkbox"/> Cortez Dolores Mancos
	X		PLANNING	Water Conservancy District involved: yes <input type="checkbox"/> no <input type="checkbox"/> Dolores Mancos
	X		PLANNING	Montezuma Valley Irrigation OR Summit Irrigation
	X		PLANNING	Mancos Conservation District yes <input type="checkbox"/> no <input type="checkbox"/> Dolores Conservation District yes <input type="checkbox"/> no <input type="checkbox"/>
	X		PLANNING	Public Lands: yes <input type="checkbox"/> no <input type="checkbox"/> BLM, State of Colorado, USFS, Bureau of Reclamation
	X		Floodplain Development Permit, where applicable.	
	X		Who is your Colorado Licensed Surveyor?	
		X	Applicant sends information to adjacent land use owners and mineral owners 15 days prior to Public Hearing.	
			Referral of Preliminary plat to Board of County Commissioners for approval or denial of subdivision 5405 pg. 61	
			All federal, state, and local permits obtained is a requirement for all development	
Due before BOCC signature and complete				Utilities, driveways & roads must be installed to all lots prior to final BOCC signature on the Mylar.
	X	X		Driveway Permit: must be installed prior to BOCC signature process.
	X	X		Interior Road must be constructed prior to BOCC signature process. The District Foreman must approve each level of construction. Fax Date:
	X	X		Road signs purchased and installed prior to BOCC signature process

