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|  | <p>Received ✓</p> | <p>Name of Developer: _____ Project Name: _____ Date: _____</p> |
| SUBMITTAL REQUIREMENTS FOR REZONING AND PRESKETCH PUBLIC HEARING APPLICATIONS | | |
| Requirements for a complete rezoning application. | | Zoning: AR3-9 AR10-34 AGZ AR35+ Other _____ Rezoning Requested: N/A AR3-9 AR10-34 AGZ AR35+ Other _____ |
| | | Zoning Application signed by property owner(s) |
| | | Pre-Sketch Plan for proposed development on an aerial map or survey |
| | | Proof of ownership: Title Commitment or Policy / Certificate of Ownership |
| | | For property under 35 acres provide and Exemption / Resolution which created the tract or proof of parcel being created prior to November of 1972 |
| | | All rights-of-ways must be provided which provide access to each proposed and existing lot(s); Any Road Maintenance Agreements in place shall be provided as well. |
| | | Agent Letter(s) will be required if second party will be representing the proposed application. |
| | | Evidence of existing electrical services or proof that electrical services can be provided. |
| | | Septic Information: Copy of current septic permit(s); If not existing or compliant, permitting will be required. |
| | | Domestic water. Letter from water service supplier stating availability, copy of tap certificate(s), a letter proposing cistern or a copy of existing well permit or application. |
| | | If there is a water well on the property, Division of Water Resources permit will be required. |
| | | Floodplain Development Certification if property is within an area determined to be a flood zone, per FEMA Floodplain Development Certification required: <input type="checkbox"/> yes <input type="checkbox"/> no |
| | | Proof that taxes have been paid for the previous year. |
| | | Mineral owner's current names and mailing addresses. |
| | | A Storm Water Permit is required if you disturb more than 1 acre of surface soil. Would a Permit be required <input type="checkbox"/> Yes <input type="checkbox"/> No |
| | If your access is off a State Highway, a CDOT Access Permit is required. | |
| | If your access is off a green signed county road a County Access Permit is required. Provide an Access Permit or Driveway Permit Application. | |
| | Addressing verification will be required for all property within the proposed development; Addresses may be subject to change. | |
| Additional information can be requested at any time. | | |
| Requirements for a complete subdivision application, (must also include rezoning submittals if zoning is in place) | | A final Sketch Plan is required per the County Land Use Code. |
| | | Plat Review to be completed by County Surveyor |
| | | Geologic Hazards Investigation / Plan is required for all moderate and major impact classifications |
| | | Fire Mitigation Plan must be submitted. Note: Any recommendation(s) within the plan will require a certification of completion prior to final approval by the Board of County Commissioners. |
| | | Noxious Weed Control Plan to be completed on an approved form by the Noxious Weed Control Plan Manager. |
| | | Minimum restrictive covenants per Land Use Code requirements. |
| | | Urban Influence Zone: <input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> Cortez <input type="checkbox"/> Dolores <input type="checkbox"/> Mancos |
| | | Is the property in CRP or a Conservation Easement: <input type="checkbox"/> yes <input type="checkbox"/> no (submit copy of any agreement or deed) |
| | | Is there irrigation water attached to the proposed development: <input type="checkbox"/> yes <input type="checkbox"/> no Shares: |
| | | If amending an existing development, non-opposition letters are required from all other lot owners prior to proceeding with the application. |
| | | All Federal, State, and local permits must be obtained prior to final approval of the proposed development. |
| SUBMITTALS AND INFRASTRUCTURE TO BE COMPLETED PRIOR TO THE BOARD OF COUNTY COMMISSIONER'S FINAL APPROVAL. | | |
| Due before BOCC Final Approval | | Utilities: Signatures of Utility companies on Final Plat |
| | | Driveway Permit approval from the County Road Dept. : Access constructed to Montezuma County Road & Bridge Standards, Evidence in file |
| | | Fire Hazards Plan and Certification of Compliance |
| | | Noxious Weed Management Plan |
| | | Road signs purchased and installed which may include a subdivision map at the entrance of sub per addressing requirements. |
| | Other: | |

Prior to Board review with the Planning & Zoning Commission and the Board of County Commissioners, Applicants are required to notice all adjacent property owners and mineral interest owners via Certified Mail of any / all hearings with a packet provided by the Planning Dept. The Planning Dept. will notify local agencies of any proposed developments.