## RETAIL

### Curbside pick-up and delivery: April 27; open with restrictions: May 1

<table>
<thead>
<tr>
<th>WORKSITES</th>
<th>EMPLOYEES</th>
<th>TO PROTECT CUSTOMERS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Curbside pick-up and delivery: April 27</strong></td>
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</tr>
<tr>
<td>- Continue or begin operating with curbside pick-up/delivery only (e.g., bank tellers operate drive-thru service only)</td>
<td>- Provide guidance and encouragement on maintaining 6-foot distancing between employees</td>
<td>- Implement 6-foot distancing measures (i.e., marked space in check-out lines)</td>
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<tr>
<td>- Elevate and increase frequency of cleaning practices, including sanitization of high touch areas (<a href="#">Additional Guidance</a>)</td>
<td>- Wear gloves and face coverings or masks during customer interactions and whenever possible during other work activities (<a href="#">Additional Guidance</a>)</td>
<td>- Implement 6-foot distancing measures (i.e., marked space in check-out lines) and use signage to encourage distancing while in the store</td>
</tr>
<tr>
<td>- Restrict return policy to only items that can be properly sanitized prior to re-selling</td>
<td>- Encourage virtual payments and minimize exchanges of debit/credit and identification cards except as required by law</td>
<td>- Create signage encouraging people at higher risk of severe illness from COVID-19 to refrain from shopping outside of dedicated hours set aside for those who are at higher risk of severe illness from COVID-19</td>
</tr>
<tr>
<td>- Conduct daily temperature checks and monitor symptoms in employees, logging all results. Refer symptomatic employees to the <a href="#">CDPHE Symptom Tracker</a> (<a href="#">Additional Guidance</a>)</td>
<td>- Encourage frequent breaks to wash hands</td>
<td>- Create signage to encourage the use of face coverings or masks and gloves</td>
</tr>
<tr>
<td>- Contactless signatures for deliveries</td>
<td>- Require employees to stay home when showing any symptoms or signs of sickness</td>
<td>- Make supplies available for customers to participate in sanitizing surfaces and touched objects</td>
</tr>
<tr>
<td>- Post signage for employees and customers on good hygiene and other sanitation practices</td>
<td>- Provide PPE for employees who are managing deliveries, returns, etc.</td>
<td><strong>This section includes:</strong></td>
</tr>
<tr>
<td>- Provide a staging area outside for hands-free pick-up</td>
<td><strong>Open with restrictions: May 1</strong></td>
<td>- <a href="#">Guidelines for Grocery Stores</a></td>
</tr>
</tbody>
</table>

**Open with restrictions: May 1**

- Open at 50% capacity and/or at a capacity that enables the retailer to:
  - maintain 6-foot distancing between customers and employees,
  - effectively symptom monitor employees,
  - provide face coverings or masks and gloves to employees, and
  - ensure ability to adequately clean and sanitize both back-room and retail spaces - if unable to meet this requirements, continue operating with curbside pick-up / delivery only
- If possible install protective Plexiglass screens at checkout counters
- Provide dedicated in-store visit hours for people at higher risk of severe illness from COVID-19, as possible

- **Implement 6-foot distancing measures (i.e., marked space in check-out lines) and use signage to encourage distancing while in the store**
- **Create signage encouraging people at higher risk of severe illness from COVID-19 to refrain from shopping outside of dedicated hours set aside for those who are at higher risk of severe illness from COVID-19**
- **Create signage to encourage the use of face coverings or masks and gloves**
- **Make supplies available for customers to participate in sanitizing surfaces and touched objects**

**Additional resources and guidelines:**

- [Guidelines for Grocery Stores](#)
- [Guidelines for Non-healthcare Industries](#)
- [Guidance for Symptom Screening](#)
- [CDC Recommendations for Businesses and Employers](#)
- [CDPHE Cleaning Guide for COVID-19](#)
● Post signs at entrances notifying customers to STOP if they are sick and ask them not to enter store
● Restrict return policy to only items that can be properly sanitized prior to re-selling
● Conduct daily temperature checks and monitor symptoms in employees, logging all results. Refer symptomatic employees to the CDPHE Symptom Tracker (Additional Guidance)
● Increase the availability of hand sanitizer, wipes and cleaning of frequently touched surfaces (including baskets/carts) for both employees and customers
● Disallow sampling and customers access to bulk-bin options
● Apply floor decals in cashier and queuing areas to establish safe waiting distance
● Close public seating areas
● Establish one-way traffic flow through aisles
● Continue contactless signatures for deliveries
● Post signage for employees and customers on good hygiene and other sanitation practices

● Craft stores
● Sporting goods retailers
● Boutiques
● Motor vehicle dealerships
● Liquor stores
● Marijuana dispensaries
● Large retail, department, discount, or outlets stores, provided that the entrance/exit opens to the outdoors and not an indoor common hallway

This section does not include:

● Indoor malls