

RESOLUTION NO. 11-2017

**A RESOLUTION ESTABLISHING THE MONTEZUMA COUNTY EXTENSION
ADVISORY COMMITTEE**

Recitals

A. On March 31, 2008, Montezuma County (County) entered into a memorandum of Understanding (MOU) with Colorado State University Cooperative Extension (CSU) to participate in the educational programs authorized by the "Smith-Lever Act," as amended, and other acts supporting cooperative extension programs which include the conduct of extension programs and dissemination of relevant research findings in agriculture and related fields, home and family living, and 4-H and youth.

B. The MOU with CSU contemplates that cooperative extension programs are to be "developed in response to local needs, based on advice from a County Extension Advisory Committee."

C. C.R.S. §§ 23-31-701 through 706, the "Colorado Cooperative Extension Service Act," acknowledges the Smith-Lever Act and sets forth the responsibilities and objectives for CSU cooperative extension services.

D. C.R.S. § 23-31-704(4) authorizes CSU cooperative extension services...to cooperate with boards of county commissioners in the creation of county or area advisory committees to assist local extension personnel in planning, developing, implementing, and evaluating programs and performance.

E. Although an extension advisory committee has operated informally in Montezuma County in past years, the Montezuma County Board of County Commissioners (Board) would like to formally establish an extension advisory committee in Montezuma County and provide for the appointment of members to that committee.

NOW THEREFORE BE IT RESOLVED by the Montezuma County Board of Commissioners:

SECTION 1. Purpose:

The purpose of this resolution is to formally establish a committee to advise the Montezuma County Cooperative Extension Office (Extension) in identifying and prioritizing the community needs where Extension can and should be involved, evaluate the effectiveness of Extension programs, and make recommendations to improve the effectiveness of Extension programs to Montezuma County citizens.

SECTION 2. Advisory Committee Established:

The Montezuma County Extension Advisory Committee (Advisory Committee) is hereby created.

(a). Membership: The Advisory Committee may consist of up to (12) twelve members with the exact number being subject to the Board's discretion to be exercised by the appointment of members to the Advisory Committee. All members shall be residents of Montezuma County and shall represent as many geographical regions of Montezuma County as practicable. Other than 4-H Council President, who shall automatically be a member of the Advisory Committee, the membership of the Advisory Committee shall be appointed by the Board of County Commissioners. The Board may also appoint a County Commissioner or the County Manager to serve on the Advisory Committee as an ex-officio, non-voting member. In selecting members for the Advisory Committee, the Board shall give such consideration as it deems appropriate to the level of knowledge of the candidate concerning 4-H and youth, family and consumer sciences, or Agriculture.

(b). Appointments and terms of office: Members of the Advisory Committee to be appointed by the Board, shall serve three year terms except that the initial terms of three of the members shall be (1) one year and (4) four of the members shall be (2) two years. The following will be the initial terms for the Advisory Committee.

Seat #1 Concurrent with the term of office as 4-H Council President.

Seat #2 Date of Appointment to November 2018.

Seat #3 Date of Appointment to November 2018.

Seat #4 Date of Appointment to November 2018.

Seat #5 Date of Appointment to November 2019.

Seat #6 Date of Appointment to November 2019.

Seat #7 Date of Appointment to November 2019.

Seat #8 Date of Appointment to November 2019.

Seat #9 Date of Appointment to November 2020.

Seat #10 Date of Appointment to November 2020.

Seat #11 Date of Appointment to November 2020.

Seat #12 Date of Appointment to November 2020.

The foregoing provisions notwithstanding, any duly appointed member of the Advisory Committee shall continue to serve until the member's successor has been appointed. Members may be appointed to serve successive terms without limitation. Appointments to fill vacancies on the Advisory Committee shall be made by the Board.

All members of the Advisory Committee shall serve without compensation except for such amounts determined appropriate by the Board to offset expenses incurred by Advisory Committee members in the performance of their duties as Advisory Committee members. All members of the Advisory Committee shall serve at the pleasure of the Board and may be removed by the Board at any time with or without cause.

(c). Quorum and voting: A quorum for the Advisory Committee shall consist of a majority of the members of the Advisory Committee excluding vacant seats. A quorum shall be necessary for the Advisory Committee to hold a meeting or to take official action. A roll call vote shall be taken upon the request of any member. A tie vote shall be deemed denial necessary for the Advisory Committee to hold a meeting or to take official action. A roll call vote shall be taken upon the request of any member. A tie vote shall be deemed denial of the motion or recommended action.

(d). Officers: The Advisory Committee shall, by majority vote, elect one of its members to serve as president to preside over the Advisory Committee's meetings and one member to serve as vice-president. The members so designated shall serve in these capacities for terms of (1) one year, and may serve successive terms.

(e). Meetings: The Advisory Committee shall hold at least (4) four regularly scheduled meetings per year. Minutes shall be kept of all Advisory Committee meetings. The Advisory Committee shall comply with all requirements of the Open Public Meetings Act, (C.R.S. § 24-6-401 *et seq.*) applicable to "local public bodies" as defined in that Act. The Advisory Committee shall meet at least once annually with the board of County Commissioners for review of the Montezuma County Cooperative Extension, and annually review the memo of understanding.

(f). Conflicts of interest: Members of the Advisory Committee shall be subject to state law relating to conflicts of interest of public bodies and, in addition, members shall be prohibited from voting on or participating in any discussion concerning a matter affecting a business or other proprietary interest of the member.

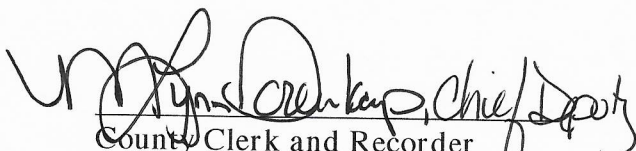
(g). Rules and procedures for Advisory Committee: The Advisory Committee may establish additional rules of operation that are consistent with their duties.

SECTION 3. Effective date:

This resolution shall be effective immediately upon its execution and recordation in the minutes of the Montezuma County Board of County Commissioners.

Adopted this 16th, day of November, 2017.

BOARD OF COUNTY COMMISSIONERS,
MONTEZUMA COUNTY, COLORADO


County Clerk and Recorder
Montezuma County, Colorado

