



## Montezuma County Request for Proposal

October 5, 2021

**Montezuma County is seeking bids for Emergency Medical Technician services for a one-year pilot Community Intervention Program.** The Community Intervention Program (CIP) will enhance emergency response to non-criminal calls for service. The program offers “in the moment” connections to behavioral health resources and other community supports. Goals of the program include developing an appropriate response for treatment, referrals, engagement and prevention, engaging mental health in the local emergency response system, and reducing the unnecessary response burden on law enforcement, EMS, and fire.

Montezuma County is seeking a contractor to provide two (2) Emergency Medical Technicians including required administrative supervision. The contractor will be responsible for hiring, training, supervising, and payroll. The contractor will participate in program development and execution, including establishing standard operating guidelines (SOG)/protocols. The contractor will be involved in developing a data collection system and sharing that data with program oversight.

### **Emergency Medical Technician (EMT)**

#### **Position Qualifications:**

- The EMT will utilize their working knowledge to assess medical needs quickly, provide for basic medical needs, medical monitoring at the scene and during local or long-distance transports. EMT's will support mobile crisis therapist where necessary and appropriate. EMT's may be required to administer medications (behavioral control or not) as directed by medical director if credentialed appropriately. EMTs will assist with care coordination after evaluations with rapid linkage to treatment providers.

#### **Physical Demands/Abilities:**

- Employee must occasionally lift and/or move up to 25 pounds. Employee is frequently required to walk, sit, stand or kneel and occasionally required to climb or balance and stoop. Must have ability to sit for longer periods at a computer. Employee must be able to travel between Axis Health Services (AHS) locations. Possible potential exposure to communicable disease. The noise level in the work environment is usually moderate. AHS may make reasonable accommodations to enable individuals with disabilities to perform the essential functions.



## Montezuma County Request for Proposal

October 5, 2021

- Vision sufficient to read medical records, instruments, documentation, and visual changes in patient condition. Hearing must be sufficient to interact with a patient who may be unable to speak at a normal voice level. Mobility (including lifting, bending, stooping, reaching) and dexterity sufficient to assist patients and handle required instruments.

### Required Education and Experience:

- Education: HS diploma or GED.
- Minimum Certifications: EMT Basic
  - Must be knowledgeable regarding patient health information and HIPAA compliance.
  - Must be organized and demonstrate the ability to follow guidelines.
  - Must demonstrate excellent interpersonal and communication skills.
  - Must demonstrate the ability to be self-directed.
  - Must demonstrate the ability to follow the organization's confidentiality and security rules.

### Required Skills:

- Knowledge of EMS activities including triage, basic life support, and environmental conditions, auto external defibrillation
- Must be able to assess medical needs quickly and distinguish physical and behavioral health symptoms.
- A working knowledge of crisis intervention approaches and the applications to clients with emotional, behavioral, and substance abuse issues.
- Knowledge of diverse issues including mental illness, co-occurring disorders, substance abuse, traumatic brain injury, dementia and developmental disabilities.
- Knowledge of community mental/physical health resources and their eligibility criteria and provide rapid linkage to treatment providers.
- Ability to deliver services in various locations.
- Must have a driver's license and ability to be commercially insured and maintain a driver's record that allows insurability with AHS commercial insurance agency.
- Principles of comprehensive report preparation and narration.
- Knowledge of medical terminology and appropriate utilization of EMT level skills for pre-hospital care.
- Knowledge and understanding of pertinent Federal, State, and local laws, codes, and regulations.
- Principles of modern EMS prevention and education.
- Good organizational skills and ability to work independently.



## Montezuma County Request for Proposal

October 5, 2021

- Ability to prioritize workload in a sometimes- hectic environment with frequent interruptions.
- Skill in communication, interpersonal skills as applied to interaction with patients, the public, co-workers, and supervisor(s) sufficient to exchange or convey information and to receive work directions.
- Communicate confidential information only as required to perform job responsibilities. Working knowledge of HIPAA and 42 CFR, Pt 2.
- Working knowledge of involuntary mental health holds (2CCR 502-1.27-65), and alcohol and drug Emergency Commitments (EC) and Involuntary Commitments (IC).
- Effectively and competently, utilize appropriate computer systems as it relates to individual job.
- Ability to establish universal precautions and report potential exposure to a communicable disease immediately.
- Travel required.
- Ability to work occasionally beyond normally scheduled hours.
- Ability to take on additional duties when necessary.

### **Additional eligibility requirements:**

- Annual TB screening
- Crisis Prevention Institute training within 90 days.
- Basic Life Support (BLS) certification PRO.

The program will be overseen by Montezuma County. The contractor will bill the county for services on a monthly basis, with total cost of services not to exceed \$113,984 annually.

If the pilot program is successful, terms may be renegotiated for continuing services.

Submit sealed bids to Montezuma County Administration (109 W Main Street Room 260, Cortez, CO 81321) no later than 12:00pm on October 18, 2021. Bids will be opened at 1:30pm on October 18, 2021 and the contract will be awarded on October 19, 2021.